

**Area 1 Gwinnett County
Council of PTAs**



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MEETING MINUTES

School of Information Meeting

Thursday, August 27, 2020, 6:30 pm, ZOOM CALL

CALL TO ORDER

Meeting was called to order by Co-President Angela Banks-Spain at 6:30 pm. A quorum was established (*Article XVI: A quorum for the transaction of business shall consist of at least two (2) Council Officers and one (1) delegate from a majority of member PTA/PTSAs of this council PTA in good standing of these bylaws*).

WELCOME

The invited guest gave a Warm welcome to local unit PTA/PTSA leaders. Presenters:

1. **Berney Kirkland**, Chief of Staff, Gwinnett Co. Superintendent Office

Note 1 : District 12 Director, **Carlatta Anderson**, was on call but had technical glitches with Audio.

Note 2: Bylaws Chair, Georgia PTA, **Alvin Gainey**, sent regrets due to a scheduling conflict

INSPIRATION

A short inspirational video clip was presented on Teamwork and leadership. There was a few audio technical glitches.

Co-President, Kelly Blake agreed to send video at end of meeting.

OLD BUSINESS

Secretary Report: May 20th Appreciation Meeting

An advanced copy of the Secretary and Treasurer report was sent prior to the meeting (5/20/20 meeting) It was also uploaded during the meeting by page numbers.

Co-President Banks-Spain asked if there are any corrections/ None were given. The minutes stood approved as read.

Treasurer Report-August 27, 2020

Treasurer, Ms. Kenicia Lee, presented financials for the reporting period: July 1, 2020-August 26, 2020.

Opening Balance: \$7,937.75

Total Expenses to Date: \$447.65

Current Balance: \$7,740.10

There were 4 pending transactions awaiting check cashing.

Question posed "Are there any questions?". Local chapter asked about Valdosta State Scholarship payment. Ms. Lee stated the University plans to deposit funds to student account once the 1st day of school begin.

After addressing this issue, the report is being filed for audit.

Door Prizes were awarded throughout the meeting.

NEW BUSINESS

2019-2020 PTA Audit

The audit was presented to general membership. Auditor Mary Coughlin completed audit on 8/14/20. The books were found to be correct. The recommendations were:

- Ensure voided check have 2 signors
- Beginning balance should be June 30, 2020. Not July 1, 2020

No questions posted. It will be filed for audit/record keeping.

2021 Partnerships

New partnerships were discussed:

- MEDHARE donated 10,000 cloth face masks to Area 1 Council of PTAs. Each elementary school PTA was instructed to complete the Google Form. The items will be delivered to the local unit PTA President (off school campus)
- Stars & Strikes: Our Georgia PTA/District 12 partner donated vouchers. It will be delivered to each local unit for their use. Others can pick up items during Reflections drop off.
- After School Mentoring Program (SIS Circles): Area 1 joined forces with Black Women's Health Imperative on a grant submission. This is an after school mentoring program. We are awaiting funding decisions
- Teacher Recognition: Heroes Work Here. The recognition was discussed and approved by general membership. Discussion included nomination criteria and type of award
- Literacy Initiative: The virtual session was discussed, and funding allocated to support this initiative
- Community Service-Homeless Initiative: Data/location of homeless was shown. Discussion was tabled since we are both hybrid/in school learning

Reflections Report

A report was given. A few highlights:

- Theme: I Matter Because
- Mandatory Training: August 29t via Zoom
- Committee Chair Form: due to reflections@area1gwinnettpa.org by 8/21/20
- Important Due dates discussed
- Reflections door prizes were announced

Tackling COVID-19" Our New Normal

PTA Vice President, Ronald Showalter discussed our new normal. Items discussed:

1. Good Standing status was discussed.
GOOD STANDING STATUS (the 6 items were discussed)
 - A. Submit a minimum of 25 members to Georgia PTA
 - B. Submit list of officers,2020-2021
 - C. Council dues \$250 due 9/15/20
 - D. IRS 990 Filing for 2019-2020
 - E. PTA Audit for 2019-2020
 - F. Incorporation FeeResource: <https://www.georgiapta.org/covid-19-ga-pta-resources>
2. Importance of knowing your bylaws
3. GA PTA is anticipating a 30% reduction in membership due to COVID19

Proposed Budget

The proposed Budget \$25,937.75 was presented by Treasurer, Ms Kenicia Lee. Each line item was discussed, and concerns were addressed. There was a motion to adopt the motion, there was a second. A vote was taken, and the majority voted in favor.

The motion was adopted, and 2020-2021 budget approved.

The Business portion of the meeting adjourned and ended at 7:27 pm.

PTA officers were given the option to leave the meeting or remain on call for Training and/or presentations

Tree Ring Presentation, Morgan Escott

Morgan discussed features of their yearbook:

- Zero cost to school
- No contracts, minimum orders
- Eco-friendly yearbook
- 3-week turnaround
- Cost for delivery

Training adjourned at 8:12 pm