

**Area I Gwinnett County Council of PTAs**



**Meeting Minutes**

**Area 1 Council School of Information Meeting**

**Tuesday, August 29, 2017**

**Camp Creek Elementary School, 958 Cole Drive SW, Lilburn, GA 30047**

The meeting was called to order at 6:30 pm. Shantelle Grace established a quorum was met per council bylaws (at least 11 PTA/PTSAs local unit council representatives). Guests were checked in by Vice President, Carlatta Anderson. 13 schools were represented; ***Gwinnett Count Superintendent's Office-Bernie Kirkland and District 12 Director-Fonda Hedegepath.***

**Call to Order**

Area 1 Council President, Wytaria Henley, acknowledged a quorum was met. He served as the MC for the night. The 2016-2017 Executive Board members were recognized: Shantelle Grace (Treasurer / Reflections Chair), Carlatta Anderson (Vice President), Wytaria Henley (President). Wytaria thanked Principal Robinett for hosting the meeting.

**Welcome**

Berney Kirkland (Gwinnett County Schools Superintendent Office) presented a warm welcome to all of the PTA leaders and Principals in attendance.

**Pledge Of Allegiance**

Wyteria Henley encouraged audience to join in and everyone collectively recited the Pledge of Allegiance.

**Words of Inspiration**

Fonda Hedegepath, (District 12 Director, Georgia PTA District 12) gave a brief overview on District 12 new goals, objectives, purpose and theme. Fonda's presentation also outlined vacant Area 1 Council positions and Area 1 Council President position, which Wyteria is serving as the Acting-President. She encourage everyone to consider serving in the positions.

## **OLD BUSINESS**

### **Secretary Report**

The secretary report was read by Wyteria Henley, from the 2018 Area 1 Council Volunteer Appreciation Dinner & General Meeting conducted on Tuesday, May 2, 2017 at Shiloh High School. A motion to approve minutes-second received-passed.

### **Treasurer Report**

The current treasurer was shown via slide presentation. An itemized list was read by the Treasurer. It captured financial transactions for the period of July 1, 2016 – June 30, 2017.

Balance Forward from Previous FY: \$5,135.05  
Current Balance (start-up new FY): \$ 7,393.41  
YTD Expenses: \$ 7,282.71  
Income (Scholarship Refund): \$ 500.00  
YTD Actual Receipts: \$9,541.08  
Approved Budget: \$7,393.41

A motion is on held/standby regarding Youth Service Initiatives (sock and personal hygiene products)

A motion was made to accept treasure report-second received-passed.

### **Audit Report**

The Audit Report of 2016-2017 was read and shown via slide presentation by Shantelle Grace. No findings and the audit was perfect. A motion to approve minutes-second received-passed.

## **NEW BUSINESS**

Discussions and Questions from floor were entertained and various ways to revise The Annual Financial Report for budget year July 1 2016 – June 30, 2017: regarding projected overage of funds (scholarship line item) to provide additional awards to local units. New guidelines and criteria were explored.

A motion was made-second received-passed to double line (scholarship line).

A motion was made a to change name from scholarship to School Grants. Laura Barnes, made a second motion to change name from to Counselor Grants then revised her motion to reflect new name School Counselor and Family Grants. Third motion was made and presented to change name to Local Units Outreach. The third motion was approved -second received-passed and adopted.

### Website Report

Shantelle Grace presented options of enhancing and providing a more secured and Area 1 Council website. A motion was presented to allot \$100 to improve website; second motion was received-passed.

### Committee Reports

**Reflections Program:** Reflections Chair, Shantelle Grace, gave an update on the Area 1 Reflections Entries Dates and guidelines. She asked everyone to visit Area 1 Council website for additional information.

### Dates to Remember

August 4-5, 2017 CLT Conference, GA Tech hotel & Convention Center.

January 23, 2018: School of Information Meeting, Britt Elementary School

TBA: Area 1 Council Volunteer Appreciation Dinner & General Meeting